

Notice of Meeting



Horton Joint Health Overview & Scrutiny Committee Friday, 28 September 2018 at 2.00 pm The Town Hall, Banbury Town Council, Bridge Street, Banbury OX16 5QB

Membership

Chairman -
Deputy Chairman -

Councillors:

Fiona Baker	Keiron Mallon	Barry Richards
Arash Fatemian	Neil Owen	Alison Rooke
Sean Gaul	Wallace Redford	Sean Woodcock

Co-optees: Dr Keith Ruddle

Notes: *Date of next meeting: Date Not Specified*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Email:
Policy & Performance Officer	-	<i>Samantha Shepherd Tel: 07789 088173</i>
		<i>Email: Samantha.shepherd@oxfordshire.gov.uk</i>
Committee Officer	-	<i>Julie Dean Tel: 07393 001089</i>
		<i>Email: julie.dean@oxfordshire.gov.uk</i>

Peter G. Clark
Chief Executive

September 2018

About the Horton Joint Health Overview & Scrutiny Committee

Health Services are required to consult a local authority's Health Overview and Scrutiny Committee about any proposals they have for a substantial development or variation in the provision of health services in their area. When these substantial developments or variations affect a geographical area that covers more than one local authority, the local authorities are required to appoint a Joint Health Overview and Scrutiny Committee (HOSC) for the purposes of the consultation.

In response to the Oxfordshire Clinical Commissioning Group's proposals regarding consultant-led maternity services at the Horton General Hospital, the Secretary of State and Independent Reconfiguration Panel (IRP) have advised a HOSC be formed covering the area of patient flow for these services. The area of patient flow for obstetric services at the Horton General Hospital covers Oxfordshire, Northamptonshire and Warwickshire.

The County Councils of Oxfordshire, Northamptonshire and Warwickshire have therefore formed this joint committee.

What does this Committee do

The purpose of this mandatory Horton Joint Health Overview and Scrutiny Committee across Oxfordshire, Northamptonshire and Warwickshire is to:

- a) Make comments on the proposal which is the subject of the consultation
- b) Require the provision of information about the proposal, as necessary
- c) Require any member or employee of the relevant health service to attend before it to answer questions in connection with the consultation.
- d) Determine whether to make a referral to the Secretary of State on the consultation of consultant-led obstetric services at the Horton General Hospital where it is not satisfied that:
 - Consultation on any proposal for a substantial change or development has been adequate in relation to content or time allowed (NB. The referral power in these contexts only relates to the consultation with the local authorities, and not consultation with other stakeholders)
 - That the proposal would not be in the interests of the health service in the area
 - A decision has been taken without consultation and it is not satisfied that the reasons given for not carrying out consultation are adequate

NB The Committee's duration is expected to last only as long as necessary for the matters above to be considered. Responsibility for all other health scrutiny functions and activities remain with the respective local authority Health Scrutiny Committees.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. Election to Chairman

To elect a Chairman for the Joint Committee.

2. Election of Deputy Chairman

To elect a Deputy Chairman.

3. Apologies for Absence and Temporary Appointments

4. Declarations of Interest - see guidance note on the back page

5. Terms of Reference (Pages 1 - 4)

14:10

To approve the attached Terms of Reference for the Committee (**HHOSC5**).

6. Referral to the Secretary of State (Pages 5 - 34)

14:20

The Chairman of Oxfordshire HOSC, Cllr Arash Fatemian, will present the background to the Oxfordshire HOSC Referral and Secretary of State and Independent Reconfiguration Panel recommendations.

7. Responding to the Recommendations: A Proposed Approach (Pages 35 - 64)

14:35

Representatives from the Oxfordshire Clinical Commissioning Group (OCCG) and the Oxford University Hospitals Foundation Trust (OUH) will attend to present the report (**HHOSC7**).

The paper outlines the approach that Oxfordshire Clinical Commissioning Group and Oxford University Hospitals NHS Trust are proposing to take to address the outcome of the referral to the Secretary of State. It is shared in draft form to enable the Joint OSC to ensure the Oxfordshire CCG is covering all aspects and to comment and input before presenting it to the relevant Health Boards for approval.

The paper sets out the scope of the work, an outline timetable and the workstreams that will be established. These include:

- Stakeholder involvement and patient experience - the purpose of this work stream is to ensure that the work is undertaken with stakeholders in an open and transparent way and to seek and use the views of women and families who have used the services since 1 October 2016
- Service description – the purpose of this work stream is to provide the description of the full range of maternity services available to women and their families.
- Interdependencies – the purpose of this work stream is to describe the future vision for the Horton General Hospital and to identify what, if any service interdependencies there are which may be impacted by any decision on provision of obstetric services.
- Activity and Population Modelling – the purpose of this work stream is to collate and analyse activity and develop activity projections that take into account population growth for areas that access services in Oxfordshire.
- Option development and appraisal - the purpose of this work stream is to ensure that all potential options are identified and appraised openly and consistently.
- Addressing Clinical Senate Recommendations - the purpose of this work stream is to ensure that all of the Clinical Senate recommendations have been addressed.

Oxfordshire CCG welcomes comments on any aspects of the plan but in particular would like the Horton Joint HOSC to:

- Agree the scope of the work
- Review and agree the draft engagement plan
- Agree the approach to option development and appraisal
- Agree to the outline timescales
- Identify whether there are any aspects missing from the plan

8. Future Meetings

15:35

To agree the dates for future meetings, having regard to the proposed process and timeline given above.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.